

Child Care Center at Norwich
Board Meeting November 10, 2008
Minutes

In Attendance: Marlene McDonald, Neil O'Dell, Julie Stevenson, Allison Colburn, Katie Willard, Rick Canning, Jennifer Letendre, Bristol Rayno, Laura Scott.

Absent: Jodi Wenger, Sarah Stewart Taylor

Quorum present? Yes

Consent Agenda approved including minutes of October meeting, and Directors Report.

SubCommittee Reports

By-laws:

- We are attending staff meeting 11/11 to solicit input on board composition & staff/board relationship.
- Karen has joined the committee to provide a staff perspective throughout the revision process.

Communication:

- NAEYC celebration went well, thanks to all for the group effort.
- Need goals from Executive Committee for continuation of board & director evaluation process
- Goals for December meeting:
 - Proposal with specific recommendations for improving communication between board & staff
- Addition to long term goals: Board Handbook

Finance:

- Fall Appeal – each board member gets 40 requests to personalize, stuff, and return by Thanksgiving
- Julie will attend the Norwich Town meeting for funding request on 12/3/08
 - Need to get petition signed by 155 registered Norwich voters, Bristol will head up getting parent of kids at the center
 - Julie will e-mail petition template to board for collecting signatures by 1/11
 - Board should e-mail Allison with # of signatures they have so we know when we are close.
- Benefits package survey will go out to staff shortly. Will help educate decisions that need to be made before next health insurance renewal (2/1/09)

Other

Subcommittees met to continue ongoing work in the areas above.