

Child Care Center at Norwich
Board Meeting September 15, 2008
Minutes

In Attendance: Neil O'Dell, Marlene McDonald, Allison Colburn, Katie Willard, Jon Edwards, Carol Schoenig, Rick Canning, Jennifer Letendre, Bristol Rayno, Jodi Wenger, Laura Scott

Absent: Sarah Stewart Taylor, Julie Stevenson

Quorum present? Yes

Consent Agenda approved including minutes of August meeting, Directors Report, May minutes approved electronically.

SubCommittee Reports

Communication: Draft e-mail policy will be distributed to full board for review via e-mail. Reviewed Communication committee list of goals & timeline. Immediate action required to prepare for (assumed) NAEYC celebration. Also high on the priority list is creating a questionnaire for staff including survey of benefits.

Finance: Fall appeal is top priority. Looking for one more volunteer to coordinate fall appeal. Requested suggestions from others on effective solicitation letters we've received. Meeting with benefit manager is coming up but may need to happen post staff survey.

By-laws: Rough draft due by 9/30.

Other

Review of ideas from Tuck Day of Service participants. Discussion of ways to recognize donors: newspaper ad with list or newspaper ad with generic "thank you to our donors". If we are going to list names, need to add "Can we thank you publicly?" to our fall appeal materials.

Board Training with Lizann Peyton